

# Breakfast/Lunch with Santa

## MGCO EVENT SPONSORSHIP INFO

### Event Information

#### Date:

Saturday,  
December  
3rd, 2022  
8:30am—  
10:30am and  
11:00am—  
1:00pm

#### Location

Maple Grove  
Community  
Center  
12951  
Weaver Lake  
Rd, Maple  
Grove, MN  
55369

Maple Grove Community Organization (MGCO) is excited to offer Breakfast or Lunch with Santa. With the tradition of Maple Grove Days, and Halloween Family Fun Day, we are beginning plans for our Annual Breakfast or Lunch with Santa and it's sure to be a success again this year!

The event is scheduled for December 3rd, at the Maple Grove Community Center. The fun will be divided into 2 shifts with breakfast 8:30-10:30am and lunch 11:00-1:00pm. Pre-registration is required. We anticipate an attendance of 300 children.

We would like to offer your business/group the opportunity to participate in the fun while putting your marketing dollars to work too! For participation your company will select one of the offered game booths and provide staff/volunteers to work/perform at the booth. In addition you will have the opportunity to provide information to the families about your business/group in a small handout for the adults. Another opportunity offers a cash sponsorship with no volunteering or staffing required and company name will be posted at event location.

In addition to reaching out to potential customers, company visibility and supporting the community, MGCO will also list your company as a sponsor on our website.

For additional questions or to participate please contact Jason Pruhs by email at [jason.pruhs@mgco.org](mailto:jason.pruhs@mgco.org) by Nov. 24<sup>th</sup>.

We hope you will take advantage of this opportunity to have fun while marketing your business and join us in providing a great adventure to the youth of Maple Grove and their families.

Thank You

### Event Contact Information

**Jason Pruhs** Email: [jason.pruhs@mgco.org](mailto:jason.pruhs@mgco.org)

# Breakfast/Lunch with Santa

## MGCO RULES & REGULATIONS CONTRACT

**Hours of Operations: We will make every attempt to not cancel the event but MGCO reserves the right to postpone or cancel Breakfast/Lunch with Santa due to unsafe weather conditions. This decision will be made by Maple Grove Community Organization.**

1. Set up – Anytime after 7:30 a.m. you may begin setting up. MGCO reserves the right to deny set up of unsafe equipment or supplies.
2. Event times – All booths will be open by 8:15 a.m. Each booth must be open throughout promoted hours of event; 8:30 am to 1:00 pm.
3. All vehicles **MUST** be removed from CC loading area by 8:00 am and move to parking lot.
4. No soliciting is allowed wandering around the Community Center or in the Banquet Room with Santa, you must stay within the space of the booth, and all materials, presentations must be within the same space.
5. Clean up – Your booth must be picked up and closed down by 2:00 pm. Due to safety concerns **NO** vehicles will be allowed in loading area of the CC before 1:30 p.m. or until the crowds disperse.
6. Site Evacuation – All garbage must be bagged and disposed of in the garbage cans, all supplies should be returned to the information booth, tables wiped down and area cleaned before leaving Saturday. Please sign off before leaving with Mary Pruhs.

### **Sponsors/Volunteers/Staffing:**

Game/Booth sponsorship is **FREE**. Requirement for sponsor to staff booth during entire event time. Option to provide a game prize and hand out to participants about business or organization.

1. For Youth Groups – There must be an adult present in the booth at all times.
2. Volunteers/Vendor agrees to conduct themselves in an orderly manner in full compliance with applicable laws and regulations.
3. While the event offers an opportunity to promote your business/organization it is your primary responsibility to run the booth/game in a safe and observant manner. Making sure children are following the rules, please bring enough volunteers/staff to ensure you can meet all the requirements.

### **Site Placement:**

MGCO agrees to provide a map of the event & your site placement. MGCO reserves the right to change location of a booth if necessary.

### **Garbage:**

All sites must be cleaned up of all debris. All garbage must be placed in the garbage can, and emptied periodically, no overflow. Garbage cans are located around the Community Center.

## **Event Contact Information**

**Jason Pruhs      Email: [jason.pruhs@mgco.org](mailto:jason.pruhs@mgco.org)**

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## MGCO RULES & REGULATIONS CONTRACT CONT.

### **Safety & Policy:**

#### Alcohol Policy:

1. Absolutely NO alcohol will be permitted on any of the event grounds. The policy does include persons of legal drinking age, and does apply to drinking in vehicles.
2. If anyone is found with alcohol that is a volunteer participant in the event festivities, their group will not be welcome to participate in future events.

#### Disorderly Behavior:

If anyone in your group or booth should come across a situation requiring police assistance please report to the Front Desk or Check-In booth immediately. Report the location of such event; do not try to handle it on your own.

### **Booth Content:**

Sponsors/Vendors: All giveaways, products presented will need to be listed on application and approved by event committee chair. Event committee reserves the right to deny any free promotional items that may be in conflict with another vendor. You may, however give away free items that directly relate to the business/organization you are representing. Remember all items must be suitable for family audience.

### **Indemnification:**

To the extent permitted by law, participant hereby agrees to protect, indemnify, defend and hold harmless Maple Grove Community Organization (MGCO), the City of Maple Grove, the respective officers, employees, agencies, insurers and volunteers against all claims, losses or damages to persons or property and costs (including reasonable attorney's fees) arising out of or connected with the events associated with Maple Grove Community Organization's Events, including, but not limited to: the set-up, removal, maintenance, occupancy or use of the property, owned or rented by MGCO, the City of Maple Grove and its affiliates, except those claims arising out of the sole negligence or willful misconduct of MGCO.

We are pleased and excited that you have chosen to join us in this event. We hope the day proves to be successful and prosperous for you/your group.

**Thanks again for your participation!**

If you have any question please contact the following: Jason Pruhs

By email [jason.pruhs@mgco.org](mailto:jason.pruhs@mgco.org)

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