

Halloween Family Fun Day

MGCO EVENT

Event Information

Date:

Saturday,
October
23rd, 2021
12:45pm–
2:15pm and
2:45pm–
4:15pm

Location

Weaver Lake
Park
8401 Dunkirk
Ln N,
Maple
Grove, MN
55311

Maple Grove Community Organization (MGCO) is excited to offer the Halloween Family Fun Event. Following the tradition of Maple Grove Days, Breakfast/Lunch with Santa, we are beginning plans for our 13th Annual Halloween Family Fun Event and it's sure to be a success again this year!

The event is scheduled for October 23rd, at Weaver Lake Park, the park provides the perfect fall setting for the event, with over 15+ stations of fun for the costume clad youth; ages 2-8 years of age, and their families it has become an annual event. The fun will be divided into 2 shifts from 12:45pm to 2:15pm and 2:45pm to 4:15pm. Pre-registration is required. We anticipate an attendance of 300-500 children.

Activities range from Spooky Crafts Monster Rockin' DJ, Castle of Treats, Pumpkin Roll, Halloween Photo Boards, Princesses in the Enchanted Castle, and much more Halloween fun.

We would like to offer your business/group the opportunity to participate in the fun while putting your marketing dollars to work too! For participation your company will select one of the offered game booths and provide staff/volunteers to work/perform at the booth. In addition you will have the opportunity to provide information to the families about your business/group in a small handout for the adults. At each activity/game booth you will provide a trick or treat (trinket, product or candy) for the children. Another opportunity offers a cash sponsorship with no volunteering or staffing required and company name will be posted at event location.

In addition to reaching out to potential customers, company visibility and supporting the community, MGCO will also list your company as a sponsor on our website.

The event has been promoted in the Maple Grove City Newsletter, Maple Grove Park & Rec. Brochure, Maple Grove Magazine, Osseo Maple Grove Press, at the Maple Grove Community Center and on the Maple Grove Days/MGCO website.

For additional questions or to participate please contact Jason Pruhs by email at jason.pruhs@mgco.org by Oct. 4th.

We hope you will take advantage of this opportunity to have fun while marketing your business and join us in providing a great adventure to the youth of Maple Grove and their families.

Thank You

Event Contact Information

Jason Pruhs Email: jason.pruhs@mgco.org

Halloween Family Fun Day

MGCO RULES & REGULATIONS CONTRACT

Hours of Operations: Event will take place rain or sunshine. MGCO reserves the right to postpone or cancel Halloween Family Fun due to unsafe weather conditions. This decision will be made by Maple Grove Community Organization.

1. Set up – Anytime after 11:00 a.m. you may begin setting up. MGCO reserves the right to deny set up of unsafe equipment or supplies.
2. Event times – All booths will be open by 12:45 p.m. Each booth **must be open throughout promoted hours of event; 12:45 pm to 2:15 pm and 2:45 pm to 4:15 pm.** Each booth must have volunteers present and engaging.
3. **Due to safety concerns all vehicles MUST be removed from event area by 12:15 p.m.** All sponsors and volunteers must park in the upper parking lot (Weaver Lake Ball Fields) on 17270 82nd Ave.
4. Clean up – Your site must be picked up and closed down by 5:30 pm. **Due to safety concerns NO vehicles will be allowed in event area before 4:45 pm or until the crowds disperses.**
5. Site Evacuation – All garbage must be bagged and disposed of in the garbage cans, all supplies should be returned to the information booth, tables wiped down (if rented) and area cleaned before leaving Saturday. Please sign off before leaving with Jason Pruhs or Mary Pruhs.

Sponsors/Volunteers/Staffing:

1. For Youth Groups - if only one person is in your booth you must close down the booth until you can locate adequate help. There must be an adult present in the booth at all times.
2. Volunteers/Vendor agrees to conduct themselves in an orderly manner in full compliance with applicable laws and regulations.
3. While the event offers an opportunity to promote your business/organization it is your primary responsibility to run the booth/game in a safe and observant manner. Making sure children are following the rules, please bring enough volunteers/staff to ensure you can meet all the requirements.

Site Placement:

MGCO agrees to provide a map of the event & your site placement, with directions to site event. MGCO reserves the right to change location of a booth if necessary.

Garbage:

All sites must cleaned up of all debris. All garbage must be placed in the garbage can, and emptied periodically, no overflow. Garbage cans are located around the grounds of the park.

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Jason Pruhs Email: jason.pruhs@mgco.org

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MGCO RULES & REGULATIONS CONTRACT CONT.

Safety & Policy:

Alcohol Policy

1. Absolutely NO alcohol will be permitted on any of the event grounds. The policy does include persons of legal drinking age, and does apply to drinking in vehicles.
2. If anyone is found with alcohol that is a volunteer participant in the event festivities, their group will not be welcome to participate in future events.

Disorderly Behavior:

If anyone in your group or booth should come across a situation requiring police assistance please report to the 'Check In' booth immediately. Report the location of such event; do not try to handle it on your own.

Booth Content:

Sponsors/Vendors: All giveaways, products presented will need to be listed on application and approved by event committee chair. Event committee reserves the right to deny any free promotional items that may be in conflict with another vendor. You may, however give away free items that directly relate to the business/organization you are representing. Remember all items must be suitable for family audience.

Indemnification:

To the extent permitted by law, participant hereby agrees to protect, indemnify, defend and hold harmless Maple Grove Community Organization (MGCO), the City of Maple Grove, the respective officers, employees, agencies, insurers and volunteers against all claims, losses or damages to persons or property and costs (including reasonable attorney's fees) arising out of or connected with the events associated with Maple Grove Community Organization's Events, including, but not limited to: the set-up, removal, maintenance, occupancy or use of the property, owned or rented by MGCO, the City of Maple Grove and its affiliates, except those claims arising out of the sole negligence or willful misconduct of MGCO.

We are pleased and excited that you have chosen to join us in this event. We hope the day proves to be successful and prosperous for you/your group.

Thanks again for your participation!

If you have any question please contact the following: Jason Pruhs

9226 Lanewood ct, Maple Grove, MN 55369 or email jason.pruhs@mgco.org

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Jason Pruhs Email: jason.pruhs@mgco.org